

## On lease agreement of your housing

When you decide to rent an apartment etc., if there is no one who will act as your guarantor, SOJO University is able to be your guarantor subject to the following three conditions. Even if you have someone who will be your guarantor, please refer to following list of real estate agency near the campus, for your information.

### 【 Conditions for SOJO University to act as a guarantor 】

- ① You must be an enrolled or newly enrolled student, your admission to SOJO university must be confirmed ( enrollment fees · payment of tuition fees etc. has been completed ), and the start date of the rental contract is less than one month before your enrollment begins.
- ② Submission of pledge on rules and manners.  
“PLEDGE CONCERNING GUARANTOR for HOUSING”
- ③ Taking out a policy of “Comprehensive Renters’ Insurance for Foreign Students Studying in Japan”.

#### 【 What is Comprehensive Renters’ Insurance for Foreign Students Studying in Japan ? 】

It is insurance covering fire, water leakage, and long-term disability.

A fee of 4,000 yen / year (Students who have two or more years of enrollment period left; 8,000 yen / 2 years) is required. However, we ask real estate agency not to subscribe to other fire insurance etc., if you take out this insurance policy. Furthermore, we will inform you before the deadline of your contract expires. In that case please update your insurance promptly so that the coverage will not be interrupted.

### To Do 1. Decide the property

SOJO University doesn’t provide any rooms, so please ask the Gakusei-Kosei-Ka (Student division) or ask real estate agency. Most of the students rent at 25,000 yen / month on average.

#### 【 Real estate agency around SOJO university ( for example ) 】

Name of the agency	TEL	Address
Residence owners registered at SOJO	096-326-3408	Gakusei-Kosei-Ka (Student division)

Before going to see the room, please give these two documents below to the real estate agency.

#### 【 What to hand out 】 \*Documents are kept at Sojo International Center.

- ① 外国人留学生に対する物件仲介上の取扱いについて (お願い)
- ② 住居賃貸契約の連帯保証にかかるとの特約事項記載について

※These explain about the conditions for Sojo University to be your guarantor. If the agency does not accept this request, SOJO university is not allowed to be your guarantor.

Once you decided which residence to rent, please submit the pledge mentioned above.

### To Do 2. Apply to move-in

Please submit the application to move-in to the real estate agency. If they require some form from guarantor, bring it to the Sojo International Center.

### To Do 3. Settling the contract

When you receive the contract ( there should be 2 copies of the contract ), please bring it to Sojo International Center with you. After completing the procedure for taking out a policy in “Comprehensive Renters’ Insurance for Foreign Students Studying in Japan”, we will fill in the blank as guarantor and affix a seal. After that, you will have to submit one copy of the contract to the real estate agency and keep the other yourself.